

Furry Friends PATS Board Meeting Agenda
March 31, 2020, 7:00pm on Zoom

Board members: Joan Peterson, Randee McQueen, Duane Hinders, Cameron Brown, Kathy Harris, Anne Tiry, Kat Hsueh, Julie Bond

Others present: Tara Johnson

URGENT BUSINESS

1. Suspension of Visits due to the Coronavirus- change date to June 1 or?
 - a. Cancellation of May Special Visits?
 - i. May special visits will be cancelled. A decision will be made later about special visits beyond that.
 - b. We decided that all visits will be suspended until further notice, and will communicate to volunteers to keep checking the web site.
 - c. Captains will be asked to contact sites to let them know that we are cancelling visits through May for now. Sites may continue to restrict visits even when the shelter in place order is lifted, and we will of course honor their rules.
2. Joan added a text box on the home page of the website to scroll down for Latest News.
3. Etiquette class – cancel April & May classes?
 - a. Cancel April class 26 (would have been 2 etiquette classes)
 - b. Cancel May 17 class – scheduled for etiquette and RB, will make final determination later
 - i. Tara will email and let people know
 - c. June 28 – scheduled for etiquette and OL; leave June but flag as full; this would have March/April folks; maybe have 2 etiquette classes plus OL?
 - i. Joan will remove time from the web page so we can add/change as needed.
 - ii. Can't mark full because that still allows sign-ups.
 - iii. June class will be at Randee's business so we have more flexibility.

Old Business

1. Approval of March Minutes - approved
2. Next newsletter (Kat)
 - Publish April 15, articles submitted by April 1. Has received Julie's article, will write an article about the corona virus, rescheduled captains meeting, will put in URL to meeting minutes location, reminders about fecal and deworming product yearly. Reminder for rosters, lists of sites that need volunteers (Urgently Needed), publication of the teams completing the Reading Buddies/OL classes
 - Ask for pictures for calendar (but we want people to buy a calendar if they submit a picture)
 - Vaccine reminder

3. Admin (Tara) – nothing new to report
4. Website updates (Joan)
 - Titters every year-Update web/form - done
 - The volunteer expectation form (Julie hands out at class) will be added to web, for storage purposes, although it will not be accessible by a link. Kat will update & add wording about the importance of maintaining a positive attitude on visits.
 - “Veterinarian pet evaluation form completed within the past 6 months”. Updated form and added to the web page.
 - Added “URGENT need for Volunteers” under Status on website list
5. Approve Member handbook 4/2020 version
 - add to news on website & next newsletter
 - Send email to volunteers about the female dogs in season. Julie will send email to members lists about this. Send out after April 15 since it will be in her column in the newsletter.
 - i. Julie suggested changes to etiquette class section to clarify that each pet must go through the class
 - ii. Suggested changes to RB wording also
 - iii. Joan will send out before posting to web
 1. Note: Modifications have been made and sent.

NEW BUSINESS

1. Business Women’s Community
 - We’re their volunteer business for April
 - Joan will attend their meetings on zoom
2. AKC email
 - Videos for people, point of view of dog
 - Share info in newsletter
3. Class photo assignments – have 2 board members when possible.
 - Will discuss at a future meeting

TBD

June 28, 10:30am:

July 26, 10:30 am:

1:30pm:

August 30, 10:30am:

September 27, 10:30am:

October 25, 10:30 am:

1:30pm:

November 15, 10:30am:

4. Next meeting:

- May 26th, 6:30pm -
- Location: Randee's house – or zoom, depending on the situation at the time