

Furry Friends PATS Board Meeting Agenda

January 24, 2017

Attendees: Anne Tiry, Joan Peterson, Karen Davis, Kat Hsueh, Patty Guthrie, Randee McQueen, Rhonda Hardy (via phone)

Guests: Jessica Mangold, Julie Bond, Loree McQueen

Meeting called to order at: 6:50PM

Old Business:

I. Approval of November Minutes – approved as unanimous.

II. RB Santa Cruz (Karen) – no events or issues to review at this time.

III. Review Site Application Spreadsheet (Rhonda)

i. SJ Behavioral Health – approved as unanimous. Need captain.

ii. Santa Clara County Main Jail – in process.

IV. Review/Approve Special Visits (Joan)

i. Milpitas HS at Walden West 2/11/17 - not approved.

ii. Leland HS 3/13/17 - approved with the condition of more structure provided by the school. Loree to Captain.

iii. Milpitas HS 5/26/17 – approved with the condition of more structure provided by the school.

Discussion – liability concern regarding control of students overwhelming the dogs: tell the school to have more structure such as having ambassadors and not having students rush the dogs, owners need to be aware (food, toys, etc.).

V. FF Volunteer Classes 2017

i. Photographer for upcoming classes:

Jan 29 10:30AM/1:30PM – Anne/Karen

Feb 26 10:30AM – Anne’s contact TBD

Mar 12 10:30AM -

April 23 10:30AM/1:30PM -

May 21 10:30AM -

June 25 10:30AM -

VI. Review December Events

i. Gift wrapping – Dec. 18 & 23, \$599 donations received.

ii. Los Gatos holiday parade – good turnout and everyone followed protocol.

VII. Update from Jessica – Bookmarks and fliers made by Girl Scout going for her Silver Award to raise awareness. She is still spreading the word about Furry Friends. Teen involvement typically starts around now due to students needing to fill their service requirements.

VIII. FF News Letters 2017 – deadlines to Dave, 15th of the month, publish by end of month. Feb, May, August, November

New Business:

I. Michiko resignation (Karen) – acknowledgement of her service

II. FF new Website server (Anne) – migrated to new server mid-January. Research other potential site hosts/providers.

III. Site Visits for established visits (Karen) – drop-ins during regular visit. Mention in newsletter.

- i. Sequoias Team – Karen to drop in again in Feb.

III. Furry Friends Fundraising Committee (Karen)

- i. Members – very enthusiastic
- ii. Goal - \$10,000
- iii. Minutes – will be sent to the Board
- iv. Fundraising events 2017 – 3 potential events: (1) Puppy Love at Starving Musicians; (2) TBD; (3) TBD
- v. Review/Approve February 18th event (4-6PM) – Puppy Love at Starving Musicians. Approved as unanimous.

Notes: Only FF dogs allowed—badges required. Admission fee ~\$20. Open up to larger group.

IV. Adding additional visits to existing sites (Rhonda)

- i. Site requesting a second visit during the month – approved if there is already a captain.
- ii. Lucille Packard – medical student requesting special patient visit. FF currently visits regularly 3x/month and not making exceptions. Have the medical student follow up with the Child Life Specialist or Karen.

V. Los Altos article RB (Julie) – Newspaper noticed the student posting fliers, etc. Julie was interviewed and the article will be posted in the Community section soon.

VI. Retired FF (Julie) – acknowledgment of pets that pass in newsletter and sympathy card is sent. Captain/team could reach out, as it's hard to track in the system. Randee will write a small note for the newsletter.

VII. Financials (Randee) – reviewed financial statements below. Special visits sits under Site Applications.

VIII. Next meeting – March 28th

- i. Location – Loree's
- ii. Food – Loree and Randee
- iii. Request for meeting April 25th to accommodate special visit requests. Wait until March to determine if needed.

Meeting adjourned 9:09PM.

01/24/17

Furry Friends, Pet Assisted Therapy
Profit and Loss Standard
 December 1, 2016 through January 24, 2017

	<u>Dec 1, '16 - Jan 24, ...</u>
Income	
Membership Dues	11,073.85
Merchandise	700.00
Site Application Fee	200.00
Fundraising	2,625.00
Individual Donations	375.00
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Total Income	14,973.85
Expense	
Bank Charges	12.00
Insurance	957.00
Subcontractor Services	2,309.56
Telephone	40.75
Volunteer Support	
T-shirts, sweatshirts, banda...	448.86
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Total Volunteer Support	448.86
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Total Expense	3,768.17
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Net Income	<u>11,205.68</u>

01/24/17

Furry Friends, Pet Assisted Therapy
Balance Sheet Standard
 As of January 24, 2017

	<u>Jan 24, '17</u>
ASSETS	
Current Assets	
Checking/Savings	
Chase Checking	18,050.21
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Total Checking/Savings	18,050.21
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Total Current Assets	18,050.21
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TOTAL ASSETS	<u>18,050.21</u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	22,013.03
Retained Earnings	-15,168.50
Net Income	11,205.68
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Total Equity	18,050.21
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TOTAL LIABILITIES & EQU...	<u>18,050.21</u>