

Furry Friends PATS Board of Directors Agenda

June 13th, 2017

present: Anne Tirey, Karen Davis, Joan Peterson, Kat Hsueh, Randee McQueen

Guests- Loree McQueen, Julie Bond and Jessica

Meeting called to order at 7:05

Old Business:

- I. Approval of March Minutes- approved as written
- II. Review Site Application Spreadsheet (Rhonda sent Loree the updated Site Application)

1. Anne Tiry- Sakura Garden Villa-Anne will get application filled out which is missing but the site is approved.
2. Donna King- Peninsula Volunteer Inc. - we have the application - approved to find a captain.
3. OnLok- Joan contacted them to say that we can't find someone to check the site and that we will look again in September. They only want m-f 9-5 and the lady wasn't happy with the response. After discussing the site will be put back on the agenda in September.

III. Review/Approve Special Visits (Joan) and (Site Visit summary page 2)

1. San Martin Library Book Mobile- Tuesday July 11 for 10:30 Randee will captain. (approved as long as we find a captain)
2. Bellermine- was a huge hit and have put in a request for October and next May (they have already paid) This is a Wed at noon-(approved as long as we find a captain)
3. Milpitas High School- they did it and only had 5 dogs total- This week they sent us a letter complaining. Steve sent a letter in response and will try it again.
4. DeAnza - Dave Morely- We will do no more for free after June 22nd. Going forward they will have to follow the protocol.

IV. FF Volunteer Classes 2017

- i. Photographer for July (Randee), August (Kat), September (Joan)

V. Review April, May, June Events and upcoming events

1. Festival of the Book at Harvey West Park on July 30th- Santa Cruz
2. Joan is going to a Nursery School to do a talk about PATS Fri June 16
3. June 20 going to the Childrens' Center
4. Julie is going to Dublin SPCA June 20th to talk to kids

VI. Update from Jessica-

- Maddie Elkins finished out and has all the templates for the future.

VII. Update from Julie-East Bay Team

- The East Bay team currently visits once a month, the first Sunday at 2 p.m. at Kensington Place in Walnut Creek. We now do 30 minutes with the residents, and 30 minutes in their Memory Support Unit. Because the team wanted to do a second visit somewhere, I have approached Sunrise Senior Living who is opening a new site at the end of my street this fall. They are open to having Furry Friends visiting there and I will have them go through the proper channels to do that once they are ready to begin. And, of course, I can do the formal site visit since it is right by my house. The current East Bay team members will populate this team as well though we are always open to new members!

VIII. Ff News Letters 2017- Summer, confirm date July 15th to Dave to publish August 1 (next one will be Oct 15, Nov 1 published)

- Add an article about rosters, photos for calendar add an article about matching donations from job sites for your volunteer time, amazon smiles and more.

IX. Fundraising Committee (Karen)

- Fundraising survey- long talk about how to fundraise and what population we are trying to spread to for funding. We discussed what fundraising needs to be...one is that we invite members but our hope is to get people outside of our group to attend and help us raise money for our group. In the past members have not been expected to do any more than pay dues. We use to do fundraiser such as the walk a thon and many helped then we started to doing dues. Recommended that they don't try to do "big events" but do one small one this year and 2 next year. Do things that don't take a lot of people and time but bring in money such as a wine fundraiser, or beer.

X. Update on Santa Cruz Sites (Karen)

everyone is solid with this for now....she will keep putting this out

New Business:

I. Rhonda Hardy's Resignation from the Board of Directors PATS

Thanks Rhonda for doing what she had done. It was great.

II. Site Application Responsibility (to discuss-Karen)

Who is going to take this on? Keeping track of application, money and where we are at. Kat will do.

III. PATS telephone response-Responsibility (800) (Randee)

Should we drop the ability to not take a message and a new message will be created giving the information on contacting us via email.

IV. New board members/committee to balance responsibility (Randee)

Recommended that we ask people that we know to be on the board.

V. Established Site Visits (Karen) will start visiting sites next week.

VI. Ff Fundraising Committee

1. Please review minutes from meeting on 6/3/17 Attached below (page 3)
2. Four resignations of Ff committee members
3. PATS expectations of fundraising committee
4. Goal: 10K/ Raised \$6302.00
5. Survey Volunteers <https://www.surveymonkey.com/r/2DQ7ZFC>
6. Summer Event
7. Fall Gala

VII. Financials (Randee)

VIII. Next meeting - July 25th, 2017

- i. Location- Joan house
- ii. Food-

Meeting adjour8:45

Furry Friends
Fundraising Committee Meeting
June 3, 2017, 2:00pm

Present:

Karen, Roxana, Michelle and Donna

Officers – President - Karen Davis

Vice- President - Michelle Bennet

Treasurer - Cindy Gjers (resigned)

Secretary - Roxana Gonzalez

Fundraising: Goal \$10,000. We have reached \$6,302.00

Karen will send out “thank you” notes in December 2017 to donors.

New Business:

Topics to be taken to the Executive Board:

1. What are the expectations of the Fundraising Committee? Example: Perimeters, limitations, rules etc.
2. How does the Board anticipate Committee to raise funds?
3. Approval of a picnic for volunteers and their therapy dogs with an accompanying waiver.
4. Fall event – Gala may be rescheduled to October.
5. 2018 Fundraising ideas pending Board discussion. At the June 13th Board Meeting a volunteer survey for ideas and comments will be proposed.

The committee suggested building up the Fundraising committee. Suggestions were: Targeted dates for meeting regularly every other month, emailing volunteers for help such as high school students, colleges who need volunteer hours for Fundraising events. Underage would be accompanied by adult.

Michelle suggested posting photos from Furry Friends volunteers at sites to help volunteers feel part of the Furry Friends program.

Next meeting – July 8th, 12:00pm. Whole Foods on the Alameda.