

Furry Friends PATS Board Meeting Minutes
March 21, 2023, on Zoom

Board Members Present: Anne Tiry, Randee McQueen, Sal Guardino, Duane Hinders, Sharon Andrews

Others: Julie Bond, Tara Johnson, Paul Fulton, Bronte Reed

Meeting called to order at 7:02 PM

OLD BUSINESS / STANDING ITEMS

- 1) Approve January minutes – Approved by Board as written unanimously.
- 2) Financials (Randee) – see attached. A volunteer who works at Netflix shared that her husband is a copywriter and is planning to share a note in the company to encourage FF donations for company donation match. Randee shared that the Amazon Smile program has been dropped but we are still getting donations from Benevity and IBM.
- 3) Special visits update (Duane) - Visits for April and May are booked solid; will look into the potential to fit in a Pinewood visit in April.
- 4) New site requests remain “on hold” for now, but there are 2 special requests.
 - i) Jail system (Main San Jose jail, Elmwood); email sent previously requesting approval to have discussions.
 - (1) Working on scheduling an in-person meeting to get more information.
 - (2) Bob suggested doing a special visit; not sure of feasibility due to security clearance requirements.
 - (a) Anne put in a request for a security visit (security clearance required). Anne is gathering questions from the FF Board to inquire about during her meeting. Questions / comments noted include:
 - (i) Do they require COVID protocols?
 - (ii) Do not have address or name on dog’s tags/ collar -just dog’s name
 - (iii)What type of animals are they looking for dogs, cats, bunny?
 - (iv)Where would the visits be held?
 - (v) Are there alternate indoor locations?

Anne will come back to the BoD with what she learns.

- ii) Leland High School
 - (1) There was a special visit on 3/13; they expressed interest in having regular visits.
 - (2) We used to have regular visits there; our contact left and visits stopped. Technically they are not a “new” site.
 - (3) We have someone willing to captain, and 3 additional volunteers willing to be on the team.
 - (a) Randee noted in the meeting that we need someone to manage the visits from the school side (not a teacher unless it is during on off-period.) Anne will inquire.

- (b) Also need to determine who should be the Captain – Loree was the past Captain or should it be the person noted in #3 above who is willing to captain? Board needs to determine if we proceed with the visit
- 5) Update on captains meeting research (Sal, Randee)
 - i. Casa Lupe on Winchester Blvd
 - ii. 4th Street Bowl
 - iii. China Stix – Sal was not able to visit ahead of the Board meeting but will visit on 3/22.
 - iv. Recommendation in the meeting was to look at areas around Great America Parkway and 237 to take into account North and East Bay volunteers. Sal to investigate and send an update via email within two weeks.
- 6) Captains recruiting update (Diane) – Diane was not able to attend the Board meeting so there is no update.
- 7) Admin update from Tara
 - i. Deactivate volunteers whose dogs’ vaccines are outdated by more than a year.
 - i) Tara proposed and the Board agreed to move volunteers whose dogs are outdated by more than a year to “retired” status and thereby removed from active lists.
 - ii. Volunteers who continually sign up for events and cancel at the last minute
 - i) Duane took the action to send a note to Dorothy Parish to discuss her ongoing engagement on special visits.

NEW BUSINESS

- 1) Class Photos
 - i) April 23 11am – Bob
 - ii) May 21 10:30 (Sharon) and 1:30 (Bob) Anne did note that she wants to take the class the Barbara Lee and Hunt and Bernie Turner attend)
 - iii) Randee confirmed that FF can use Pup Plaza until the end of CY2023.
- 2) Thanks to Bronte for the newsletter!
- 3) Deworming meds policy (Tara, Julie)
 - i. We need to educate volunteers on the allowable deworming medications (e.g. Heartgard is not acceptable but Heartgard Plus is acceptable).
 - i) Julie will put together a video on deworming medication and in the video will “strongly encourage” flea control medications. She will share this on her FB – Tara will share the link on the FF website.
 - ii) Potentially use the Captains’ dinner to trial the content and then move to a separate class if needed to cover us legally.
- 4) Announcing Retired Sites – as discussed in a previous Board meeting retired sites will be announced, Tara shared that Grant Cuesta is now a retired site.
- 5) Mountain View Health Event Saturday 4/15, need 2 people
 - i. The event is designed to help volunteer groups get more volunteers.
 - ii. Anne might attend but would need another volunteer to attend as well.
- 6) Bark in the Park 9/16/2023?
 - i. Board will revisit FF’s participation in this event in the May Board meeting.
- 7) Thanks to Randee for arranging for Pup Plaza class location

- 8) Next meeting:
 - i) May 16, 2023, 7:00 pm
 - ii) Location: Zoom
- 9) Los Altos Pet Parade – Bronte shared that there is a parade on 5/20. She noted she will organize and look into it further. Based on discussion the Board agrees to supporting the event.
- 10) Meeting adjourned at 8:12PM.

Pet Assisted Therapy Services
Balance Sheet Standard
As of March 21, 2023

	<u>Mar 21, '23</u>
ASSETS	
Current Assets	
Checking/Savings	
Chase Checking	39,475.31
Total Checking/Savings	<u>39,475.31</u>
Total Current Assets	<u>39,475.31</u>
TOTAL ASSETS	<u>39,475.31</u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	22,013.03
Retained Earnings	14,675.59
Net Income	<u>2,786.69</u>
Total Equity	<u>39,475.31</u>
TOTAL LIABILITIES & EQ...	<u>39,475.31</u>

Pet Assisted Therapy Services
Profit and Loss Standard
February 2023

	<u>Feb '23</u>
Income	
Individual Donations	580.36
Membership and Clas...	<u>5,400.00</u>
Total Income	5,980.36
Expense	
Office	543.64
Subcontractor Services	<u>3,040.06</u>
Total Expense	3,583.70
Net Income	<u>2,396.66</u>

4th Street Bowl - Diner

Buffet
Per Person
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Name: _____

Circle One:

- Cheese Burger (medium) with French Fries \$14.75
 - Club Sandwich with French Fries \$16.50

 - Shish Kebob (medium)* \$23.75
with Mashed Potatoes and Vegetable
 - Spaghetti - Meat Sauce or Marinara* \$17.00
with Garlic Bread
- *Entrees Served with Green Salad*
- Shrimp Louie Salad \$19.25

Ranch - 1000 - Blue Cheese - Italian

Circle One:

Coffee - Iced Tea - Soda \$4.00

Tax and Tip will be added to your total

Subtotal: _____

Tax: _____

Subtotal: _____

Tip: _____

Total: _____

3/23

Bar is not separate so will have ambient noise



* Bar *



4th Street Bowl

China Stix — Restaurant —

HOME

To our Valued Guests

MENU

DIM SUM MENU

CONTACT

Family Dinners

served for Two or More Persons

<p style="text-align: center;">DINNER A <i>\$25.95 per person</i></p> <p>Served with: Won Ton Soup Egg Rolls Pot Stickers Broccoli Beef / Kung Pao Chicken Fried Rice or Steamed Rice or Brown Rice</p> <p><i>For 3 persons add:</i> Mu Shu Pork</p> <p><i>For 4 persons add:</i> Orange Chicken</p> <p><i>For 5 persons add:</i> Honey Pecan Prawns</p> <p><i>For 6 or more persons add:</i> The above items w/increased portions</p>	<p style="text-align: center;">DINNER C <i>\$27.95 per person</i></p> <p>Served with: Wor Won Ton Soup Chinese Chicken Salad Garlic Chicken Honey Pecan Prawns Fried Rice or Steamed Rice or Brown Rice</p> <p><i>For 3 persons add:</i> Sweet & Sour Chicken</p> <p><i>For 4 persons add:</i> / Mongolian Beef</p> <p><i>For 5 persons add:</i> Sizzling Combo Platter</p> <p><i>For 6 or more persons add:</i> The above items w/increased portions</p>
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Combination Plate A
\$21.95

Won Ton Soup Pot Sticker Egg Roll	Chicken Chow Mein Sweet & Sour Chicken Steamed Rice
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Combination Plate B
\$21.95

Won Ton Soup Egg Roll Pot Sticker	Broccoli Beef Chicken Chow Mein Steamed Rice
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Combination Plate C
\$21.95

Egg Roll Won Ton Soup Pot Sticker	Orange Chicken Chicken Chow Mein Steamed Rice
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Combination Plate D
\$21.95

Egg Roll Won Ton Soup Pot Stickers	Honey Pecan Prawns Chicken Chow Mein Steamed Rice
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/ Hot & Spicy - can be altered according to your taste ★ House Special

- Menu prices are subject to change at any time!

- Please see our Dim Sum Menu page and order during lunch on the weekends!

- Please ask our staff about the gluten-free options we offer!



House Specialties

- ★ / ORANGE CHICKEN 19.75
Chunks of chicken thigh meat stir-fried with tangerine peel, garlic in sweet & spicy sauce
- / KUNG PAO CHICKEN CHINESE STYLE 19.75
- GARLIC CHICKEN 19.75
Tender sliced chicken breast stir-fried with fresh garlic garnished with fresh broccoli
- / CHINA STIX CHICKEN..... 19.75
Delicately sliced chicken breast stir-fried in house special hot and spicy sauce
- / GENERAL' S CHICKEN 19.75
Chunks of chicken thigh meat stir-fried with fresh chili in brown sauce
- // FIRECRACKERS CHICKEN 19.75
- SHANGHAI SPARERIBS.....19.75
Baby pork ribs braised with house special sauce
- SWEET & SOUR DELIGHT.....19.75
Combination of sweet and sour prawns and chicken
- ★ HONEY PECAN PRAWNS 20.25
Prawns in light crispy batter coated with special mayonnaise topped with honey glazed pecans
- / EGGPLANT COMBO 21.75
Eggplant stir fried w/shrimp, chicken, scallops & fresh basil in hot & spicy sauce



Appetizers

- CHINESE CHICKEN SALAD 13.95
Sliced chicken tossed with lettuce, minced nuts and rice vermicelli
- * PORK POT STICKERS(6) 12.75
Home-made dough, filled with ground pork and chinese cabbage
- CHICKEN POT STICKERS(6) 12.75
- * VEGETABLE POT STICKERS(6) 11.75
- VEGETABLE EGG ROLLS(3)..... 6.15
- CRAB WON TON(4) 6.95
Imitation Crab meat with cream cheese wrapped in won ton skin and deep fried
- FRIED CHICKEN WING (6) 11.25
- MINCED CHICKEN IN LETTUCE CUPS (4)..... 16.95
Minced chicken stir fried w/water chestnuts & black mushrooms in plum sauce w/crispy rice sticks & crushed peanuts. Served in lettuce cups.
- * MINCED FISH IN LETTUCE CUPS (4) 18.95
- * MINCED SHRIMP IN LETTUCE CUPS (5) 20.95



Soup

- WON TON SOUP14.20
- CHICKEN WON TON SOUP15.20
- * WOR WON TON SOUP16.20
- * HOT & SOUR SOUP(W/PORK) 14.00
- SIZZLING RICE SOUP (W/ CHICKEN & SHRIMP)16.95
- EGG FLOWER SOUP13.90
- CHICKEN CORN SOUP.14.50
- MINCED BEEF WITH EGG WHITE SOUP.....15.25
- SEAFOOD WITH BEAN CURD SOUP16.95

Seafood

- ✓ PRAWNS WITH HOT GARLIC SAUCE 19.95
- SALT & PEPPER PRAWNS (IN SHELL) 19.95
Prawns in shell deep-fried and tossed with salt and pepper
- SCALLOPS & PRAWNS WITH MIXED VEGETABLES 22.50
- SIZZLING COMBINATION PLATTER 22.50
Prawns, scallops and chicken stir-fried with vegetables served on a sizzling platter
- GARLIC FISH FILET..... 19.75
Fish filet sauteed w/ garlic , garnished w/ broccoli

Beef

(USDA Choice Beef)

- BROCCOLI BEEF 20.25
- *✓ MONGOLIAN BEEF 20.25
Tender sliced beef stir-fried w/dry pepper & green Onions
- BEEF WITH GINGER & GREEN ONION 20.25
- SIZZLING BEEF PLATTER..... 20.95
- ✓ TANGERINE BEEF.....22.50
- ✓ SZECHUAN BEEF 20.95
- ASPARAGUS BEEF..... 21.25
Sliced beef stir-fried w/ fresh asparagus in black bean sauce

Poultry

SWEET & SOUR CHICKEN.....	18.50
✓ CHICKEN WITH HOT GARLIC SAUCE	18.50
<i>Tender sliced chicken stir-fried with broccoli, water chestnut and bamboo shoots in hot garlic sauce</i>	
MU SHU CHICKEN (SERVED W/ 6 PANGAKES).....	18.50
CASHEW CHICKEN	18.50
✓ KUNG PAO CHICKEN.....	18.50
LEMON CHICKEN	18.50
✓ MARNI'S CHICKEN	18.50
<i>Diced chicken w/ bell pepper in house special spicy sauce</i>	
ASPARAGUS CHICKEN	19.50
PEKING DUCK.....	62.00
TEA SMOKED DUCK.....(HALF)27.00.....(WHOLE)54.00	

Pork

* SALT & PEPPER SPARERIBS.....	18.75
MU SHU PORK (SERVED W/ 6 PANGAKES).....	18.75
*✓ HUNAN SAUTEE (SERVED W/ 4 PANGAKES).....	19.75
<i>Slice pork sauteed wheels and chili pepper in black bean sauce</i>	

Vegetables

VEGETABLE DELUXE	16.25
<i>Assorted vegetables stir-fried with the sauce of your choice: Light Seasoning Sauce, Brown Sauce, Hot Garlic Sauce</i>	
MU SHU VEGETABLES (SERVED W/6 PANGAKES).....	16.75
SAUTEED CHINESE GREENS WITH BLACK MUSHROOM....	17.75
* STRING BEANS WESTERN STYLE.....	16.75
*✓ EGGPLANT WITH HOT GARLIC SAUCE	16.75
✓ EGGPLANT WITH FRESH BASILS	16.75
BROCCOLI WITH CASHEW.....	16.75
STEAMED CHINESE BROCCOLI WITH OYSTER SAUCE ...	15.95
SAUTEED SNOW PEA SPROUTS	18.50

Tofu (Bean Curd)

VEGETABLE TOFU.....	16.75
HOT & SPICY TOFU.....	16.75
CHINA STIX TOFU (W/MEAT).....	16.75
<i>Tofu & sliced pork stir-fried with spicy black bean sauce</i>	
TOFU WITH BLACK MUSHROOMS.....	16.75
KUNG PAO TOFU.....	16.75
*✓ HUNAN FAMILY STYLE TOFU.....	16.95
<i>Deep-fried soft tofu braised with fresh chili in spicy black bean sauce</i>	
EGGPLANT WITH TOFU.....	16.75
* STEAMED TOFU W/ASSORTED MEATS IN BLACK BEAN SAUCE.....	19.75