

**Furry Friends PATS Board Meeting Agenda**  
**March 16, 2021, 7:00pm on Zoom**

**Board members attending:** Sal Guardino, Anne Tiry, Duane Hinders, Sharon Andrews, Diane Stienberg, Jacqueline Morgan, Randee McQueen

**Others:** Julie Bond, Tara Johnson

**OLD BUSINESS**

- 1) Approve January 26 minutes
- 2) Newsletter
  - Sandy Eggers never responded to Kat.
  - Jacqueline said she is willing to do it, introduced her to Kat via email; they plan to talk on Monday 3/15.. Kat will do the next newsletter if we need her to
    - i) Due by April 1<sup>st</sup> and out by April 15<sup>th</sup>
    - ii) Might be idea to do more often but smaller
    - iii) Do the newsletter on starting up...sections of different aspects... how we are going about this...plans, talking to facilities, doing zoom.
- 3) Admin (Tara)
  - Membership renewal update- lost 150 member or so. Have 264 that are up to date on their records. A number have moved, many are not comfortable with covid, other's pets have died.
  - Tara will send list of sites without Captains to Anne and put it on Google Docs. She asked that when everyone contacts someone that they update the contact information and new information to the list.
    - i) Asked to include former captain information for a board member to contact the former captain (asked if that was ok and board said yes)
- 4) Financials (Randee) attached – No questions. Passed as written.
- 5) Reading Buddies on Zoom (Anne)
  - Wednesday 1/27 at 4pm, went well; got more participants at the last minute
  - One of the volunteers, Kassidy Tolbert, offered to reach out to her grade school alumni group to try to get more readers.
    - i) Two people responded saying their kids would be interested
    - ii) The librarian from Village School in Campbell responded and asked if we could do a session with her school, as part of National Reading Week.
      - (1) Session set up on March 3, run by Randee (breakout rooms) and Kassidy (chatty host).
      - (2) They are interested in doing it again, and potentially being an in-person Reading Buddies site when we are able.
- 6) Zoom Cocktail Party to keep members involved and be able to give out information
  - Should we do for captains and or possible captains.
    - (a) Tara brought up that we lost many captains and we don't have anyone to even contact those sites. We may not be able to go to those site.

- (i) Anne asked for a list of sites and maybe some of the board will be able to contact the facilities, contact the activities coordinator and see what they would like for us to return.
  - (ii) Julie said we need to ask what they need, what size of group, time to be there etc....What would you be most comfortable with? Pets? Humans? Time? How often, what covid protections? (vaccine, tested, masks) Julie thinks that teams will be smaller in the future (for those that were 15+ they won't want that many)
  - Previously the board decided that we didn't want to go out to the general public ... and to go to sites like Nextdoor or Craigslist to get readers; other methods haven't proven successful. Do we want to open it up more broadly? but we are going to try other places such as Nextdoor. But not Craigs list. We need more people that can help run the meetings. You can run a meeting and have a pet. Randee said she would write about how it works for the newsletter with her dogs.
- 7) Suspension of Visits due to the Coronavirus
- Merrill Gardens remains on hold due to current COVID status and lack of captain.
  - Lynn Smith reached out to her sites about Zoom visits; one was potentially interested. Diane is willing to talk to Lynn about how she's doing it for her site but Lynn never responded back.
  - Diane reported that they can return to her Belmont Garden if volunteers were fully vaccinated. We need to make members aware that this is happening right now
  - Visits are resuming in April at Belmont Village Sunnysvale; 3 volunteers are willing to participate.
    - i) Visits will be outdoors, and an on-site, 15-minute COVID test will be required for each visit.
  - 6-foot leashes – We bought Large and Medium, plan to distribute- Will distribute as people contact us about in person meetings.
- 8) Classes (Etiquette, Reading Buddies, Off-Leash) and applications remain on hold
- Sal asked if we think it will happen in 2021- a number of members said yes....spring, maybe,, fall more likely...all depends on if we spike or not
- 9) Julie's videos – weekly postings to Facebook continue
- People are wondering what it is going to take to get going. (see above)
    - i) Asked about classes.... Have to wait til we have places to visit. We will start the classes in Randee's backlot out side...when we has places.
  - YouTube page –very positive. Sal hasn't been able to get with Randee to post it on a special space for FF
  - Start a Zoom- Cocktail party... Friday evening would be good....Need to do breakout rooms, pump it up - how about looking at mid May 14 and 21<sup>st</sup> and do a board meeting on the 11<sup>th</sup>
    - i) Board members will also sign up to be in meeting and do breakout rooms for smaller discussions.

## **NEW BUSINESS**

- 1) Ideas about restarting visits, forwarded from Dr. Barbara Lee;
- <https://www.wormsandgermsblog.com/2020/08/articles/animals/dogs/covid-19-and-pet-visitation-programs/>
  - What should we be doing to prepare to resume visits? See above Julie's notes....

- i) Vaccinations for volunteers and/or those we visit?- we can't require but sites can. Up to volunteers same as all other tests have been over the years.
  - ii) Ask current captains if they are willing to continue as captains, and what they would need to feel comfortable resuming visits?
  - iii) Ask captains to reach out to their team members to ask what would make them comfortable resuming visits?
- 2) Art Assets.....Sharon can help with things, help with branding etc...for the newsletter...and anything else that could use new branding....over the next 6 months we can think of where we can make changes.
- 3) We use to have volunteers that went to the classes to take pictures and send them to Randee for the cards. We will have to start this again when the classes start again.
- 4) Next meeting:
  - May 11, 2021, 7:00 pm –
  - Location: Zoom

Meeting adjourned at 8:10

Pet Assisted Therapy Services  
Balance Sheet Standard  
As of March 13, 2021

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	<u>Mar 13, '21</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Chase Checking	50,651.20
<b>Total Checking/Savings</b>	<u>50,651.20</u>
<b>Total Current Assets</b>	<u>50,651.20</u>
<b>TOTAL ASSETS</b>	<u><u>50,651.20</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Opening Bal Equity	22,013.03
Retained Earnings	32,251.53
Net Income	<u>-3,613.36</u>
<b>Total Equity</b>	<u>50,651.20</u>
<b>TOTAL LIABILITIES &amp; EQ...</b>	<u><u>50,651.20</u></u>

Pet Assisted Therapy Services  
Profit and Loss Standard  
December 1, 2020 through March 13, 2021

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	Dec 1, '20 – Mar 13, ...
<b>Income</b>	
Foundations and Grants	
Foundations	0.08
Foundations and Grants – O...	115.77
<b>Total Foundations and Grants</b>	<b>115.85</b>
Individual Donations	236.18
Membership and Classes	1,883.15
Merchandise	75.00
<b>Total Income</b>	<b>2,310.18</b>
<b>Expense</b>	
Insurance	1,001.00
Misc. Event	1,633.04
Office	
misc	651.67
Office – Other	255.83
<b>Total Office</b>	<b>907.50</b>
Storage	478.00
Subcontractor Services	1,886.00
Telephone	18.00
<b>Total Expense</b>	<b>5,923.54</b>
<b>Net Income</b>	<b>-3,613.36</b>