

**Furry Friends PATS Board Meeting Agenda**  
**January 26, 2021, 7:00pm on Zoom**

**Board members attending:** Anne Tiry, Sal Guardino, Randee McQueen, Duane Hinders  
**Others:** Tara Johnson, Julie Bond, Sharon Andrews, Jacqueline Morgan, Diane Steinberg

Introduced board and visiting members to the meeting.

**OLD BUSINESS**

- 1) Approve November 24 minutes- approved as written.
- 2) Newsletter
  - Kat Hsueh resigned from the board, need new newsletter editor. Volunteer Sandy Eggers has expressed interest; Anne put Sandy in touch with Kat and will follow up. Jacqueline said that she would like to help with the newsletter. Anne will put Jacqueline in touch with Kat.
- 3) Admin (Tara)
  - Membership renewal, postcard mailing- We have about 170-200 members that have renewed. 80 have said that they are not renewing...If we have some of the info on why they didn't renew.
- 4) From November minutes: Randee asked about approval for a delay on using the grant money.
  - Joan said it was in August minutes. The information below is copied from the August minutes:
    - i) *We asked for an extension of the date to report fund usage.*
    - ii) *Kathy helped with letter asking for extension; grant personnel said they understood, and are willing to wait.*
    - iii) *We can use the money now if we need to; reporting date has been extended indefinitely.*
  - Grant people asked us for status, Randee updated them. Turned in some of the expenses for sending out masks, sanitizers for when we can go back to regular visits.
- 5) Financials (Randee) Discussed various aspects where we are at and what is some history from the past. The re-education classes are about and how and what we were going to do. This was to be paid for out of the grant money.
- 6) Reading Buddies on Zoom (Anne)
  - First session scheduled for Wednesday 1/27 at 4pm
  - At the time of preparing this agenda, there are 11 volunteers/pets signed up and 4 kids.
  - Some of the people who initially were interested in running the sessions have dropped out.
  - Duane asked if we are not involved can he watch.
  - We need to put out more information as to how we do it and how we set the ipads up
- 7) Suspension of Visits due to the Coronavirus
  - Santa Cruz Sutter Health

- i) Kat had previously been willing to captain; she joined the meeting later and said she is moving to the East Bay, likely in January, so this may need a new captain. **Unsure of current status.** Duane did communicate with them and they wanted one day with 7 visits with 7 dogs in different places...so it was dropped. They never filed a visit request.
  - Merrill Gardens remains on hold due to current COVID status and lack of captain.
  - 6-foot leashes – plan to distribute- as soon as we can do in person visits.
- 8) Etiquette classes
- All classes remain on hold due to Covid-19.
- 9) All applications and classes (Reading Buddies and off-leash, in addition to etiquette classes) also remain on hold due to Covid-19.
- 10) Julie's videos – weekly postings to Facebook
- We discussed if we should consider creating a YouTube page, for Julie's videos, since not all of our volunteers have Facebook (or Instagram) accounts.
    - i) There could be a link to YouTube from our web site.
      - a) Rande and Sal will investigate this. We will get together. Must set up a Gmail account.
- Julie has heard back then when the population they visit and then visit get vaccines that they are ready to go. We can make the suggestion about Zoom but we don't think more are following up on it.
- How about changing the frame of the conversation to when it happens rather than if it happens. The momentum might build. How do we prepare our animals for when we go back. We talked of many little ideas for Julie to put into her articles...how some things will be changing etc...

## NEW BUSINESS

- 1) Ideas about restarting visits, forwarded from Dr. Barbara Lee;
  - <https://www.wormsandgermsblog.com/2020/08/articles/animals/dogs/covid-19-and-pet-visitation-programs/>
  - Keeping on the agenda, as discussed at last meeting.
- 2) Potential new board members
  - Sharon Andrews, Jacqueline Morgan, Diane Steinberg
- 3) Zoom visits at the Sequoia... Diane Steinberg is the captain contacted the site and they set up in one room. # members are doing it and the first time they all told a story and the dogs did tricks...they did things to entertain. For the holidays they dressed up the dogs. They make it as interactive as possible, story based visits. Answer questions of the residents. They get about 5 people to join the visit.
- 4) Virtual meeting with members...just to talk with members. We will set this for some time in April... what days work better....maybe use break out rooms....

- Do more of a write up on Reading Buddies- how the work, how to prepare.

5) Next meeting:

- March 16, 2021, 7:00 pm –
- Location: Zoom

Meeting adjourned at 8:01

Pet Assisted Therapy Services  
 Profit and Loss Standard  
 December 2019 through November 2020

	Dec '19 – Nov '20
<b>Income</b>	
Fundraising- projects	552.33
Special Visit Fee	1,000.00
Site Application fee	800.00
Foundations and Grants	11,299.85
Fundraising	200.00
Individual Donations	1,237.03
Membership and Classes	30,281.35
Merchandise	466.06
<b>Total Income</b>	<b>45,836.62</b>
<b>Expense</b>	
2020 Re-educattion project	1,072.80
Volunteer Support/education	4,261.84
Accounting	599.00
Calendars	453.22
Insurance	1,604.00
license	35.00
<b>Office</b>	
misc	275.65
Postage	1,028.34
Office – Other	2,396.45
<b>Total Office</b>	<b>3,700.44</b>
Storage	2,868.00
Subcontractor Services	17,386.81
<b>Volunteer Support</b>	
Captains Meeting	10.00
Film	950.52
T-shirts, sweatshirts, band...	80.16
Volunteer Support – Other	2,835.12
<b>Total Volunteer Support</b>	<b>3,875.80</b>
<b>Total Expense</b>	<b>35,856.91</b>
<b>Net Income</b>	<b>9,979.71</b>

Pet Assisted Therapy Services  
Balance Sheet Standard  
As of November 30, 2020

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	<u>Nov 30, '20</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Chase Checking	54,264.56
Total Checking/Savings	<u>54,264.56</u>
Total Current Assets	<u>54,264.56</u>
TOTAL ASSETS	<u><u>54,264.56</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Opening Bal Equity	22,013.03
Retained Earnings	22,271.82
Net Income	<u>9,979.71</u>
Total Equity	<u>54,264.56</u>
TOTAL LIABILITIES & EQ...	<u><u>54,264.56</u></u>

Pet Assisted Therapy Services  
Profit and Loss Standard  
December 2020 through November 2021

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	<u>Dec '20 – Nov '...</u>
<b>Income</b>	
Foundations and Grants	
Foundations	0.08
Foundations and Grants – O...	48.78
<b>Total Foundations and Grants</b>	<u>48.86</u>
Individual Donations	101.18
Membership and Classes	1,033.15
Merchandise	75.00
<b>Total Income</b>	<u>1,258.19</u>
<b>Expense</b>	
Insurance	1,001.00
Office	
misc	219.32
<b>Total Office</b>	<u>219.32</u>
Subcontractor Services	778.00
<b>Total Expense</b>	<u>1,998.32</u>
<b>Net Income</b>	<u><u>-740.13</u></u>